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# The Urban Development Action Grant

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Information Book



# Contents

<b>Introduction: Urban Development Action Grant Program</b>	<b>2</b>
Selecting Projects for Action Grant Funding	3
Special Energy Saving Projects	4
<b>Summary of the Regulations</b>	<b>5</b>
Eligible Applicants	5
Criteria for a “Distressed Community”	5
Eligible Activities	8
Ineligible Activities	8
The Private Commitment	8
Details You Should Know Concerning the Application Process	8
<b>Application Process</b>	<b>10</b>
Step 1 Determining Eligibility	10
Step 2 Preparing the Application	10
Step 3 Requirements for Submitting Applications	10
Step 4 The Review Process	11
Step 5 Negotiation Stage	12
Step 6 The Award Process	12
The Application Form	13
<b>Regional and Field Offices</b>	<b>14</b>

## Introduction: Urban Development Action Grant Program

The Urban Development Action Grant program is designed to encourage new or increased private investment in cities and urban counties which are experiencing severe economic distress. The availability of Action Grant funds permit local officials to capitalize on opportunities to stimulate economic development activity needed to aid in economic recovery. The program demonstrates the Federal Government's commitment to fostering private investment in American cities.

The Amount of \$440 million per year has been authorized for the Action Grant program, with 25 percent targeted for small communities.

Action Grants may serve as a complement to the Community Development Block Grant (CDBG) program, which is the Department of Housing and Urban Development's major community development funding resource for towns, cities, and urban counties.

While the Block Grant program is well suited to provide communities with a basic level of assured, ongoing financial support for fundamental community and economic development activities, the Action Grant program is a strategic tool which can be used to:

- respond to unique, perhaps one-time development opportunities while they are current; and
- provide the additional funding that allows communities to capture and leverage significant private investments.

Action Grant funds are available to carry out projects in support of a wide variety of economic recovery activities that involve partnerships with the private sector. These activities may include actions such as clearance, site improvements, provision of infrastructure, rehabilitation and construction of commercial, industrial, and mixed-use developments.

Action Grant financing may be used in the form of equity funding, loans, interest subsidy or almost any possible form of financing that is required to allow a development to proceed that could not go forward otherwise. Among other factors, priority is given to those proposals where the community will be in a position to recapture or recycle its Action Grant funds

The program is designed to encourage innovation in joint public-private economic development and can address a wide range of problems and opportunities, such as:

- A major company announces its intention to leave the community, but will stay if the community can provide land for expansion.
- A developer will convert underutilized land or structures to more productive use if some gap financing is available.
- A major commercial, or mixed-use development will be possible if the community can provide additional public facilities and services.
- A company with a new product or involved in a high-growth industry will locate in the city if below-market financing is available.
- An opportunity arises to convert an existing use of scarce fuels to a more efficient one, or to implement new and better uses of energy, to assist in economic development.

In these and similar situations, distressed communities can use Action Grant assistance to carry out a joint public-private economic development project to address the specific problem or opportunity.

### **Selecting Projects for Action Grant Funding**

Action Grant project selection is based on a comparative analysis of all applications submitted. The primary criterion for selection is the comparative degree of economic distress (impaction) among the applicant cities and counties as measured by the differences in the extent of population growth, poverty and age of housing. Other factors used for selection include:

- Other measures of distress, such as per capita income growth, job lag, and unemployment;
- The ratio of private funds to be generated by the project;
- The extent to which the project creates new permanent jobs in relation to the amount of grant funds requested, or retains existing jobs;
- The impact of the project on the economic, fiscal and physical conditions of the community;
- The extent of financial assistance to be made available by the State and local government;
- The likelihood of accomplishing the project in a timely manner (four years) within the total resources provided;
- The extent of minority business participation;

- The applicant's demonstrated performance in carrying out housing and community development programs;
- The extent to which the project will realize direct energy savings (barrels of oil saved);
- The Secretary's determination that the project requires action grant funds and that the amount requested is the least amount necessary.

### **Special Energy Saving Projects**

Due to the importance of reducing American dependence on imported oil, the saving of scarce fuels and/or increasing energy efficiency will be considered along with the other selection factors. Projects with special energy savings (measured in barrels of oil saved) will be required to meet all of the regular Action Grant procedural and eligibility requirements and will be processed as part of the normal funding rounds.

## Summary of the Regulations

Urban Development Action Grants are authorized by Section 119 of Title I of the *Housing and Community Development Act of 1974*, as amended. Rules and regulations governing the program are found at 24 *Code of Federal Regulations* (CFR) Part 570, Subpart G.

### Eligible Applicants

Any city\* or urban county (regardless of its entitlement status under the Block Grant program) is eligible as long as it:

- has met minimum criteria demonstrating its severe economic distress (as outlined below, by population size), and
- has demonstrated results in providing housing for low- and moderate-income persons and in providing equal opportunity in housing and employment for low- and moderate-income persons and members of minority groups.

A community must request a determination of eligibility from the HUD Field Office before submitting a full application. HUD will then supply the needed data on distress and inform the city of its status.

### Criteria for Classification as a "Distressed Community"

A. Large Cities (population over 50,000 and central cities of metropolitan areas) and Urban Counties

Applicant cities and urban counties must meet three of seven minimum standards of physical and economic distress, based on data for the community as a whole. HUD publishes notices periodically in the *Federal Register* which set forth the minimum levels that applicants must meet in the following areas, based on data from the Bureau of the Census and the Bureau of Labor Statistics:

- Age of housing
- Per capita income change
- Population growth
- Unemployment (when available)
- Job lag/decline (where available)
- Percentage of poverty
- Labor surplus area

\* The definition of city includes Indian Tribes, Guam and the Virgin Islands, consortia of small cities may apply also.



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If the applicant's percentage of poverty is less than one-half of the HUD established standard, the applicant must meet four of the seven factors.

## **B. Small Cities (Population Under 50,000)**

Applicants which are small cities must meet the minimum standards appropriate for their size. Two size classes are used, based on the most recent data estimated by the Bureau of the Census. The exact standards and cities meeting them are published periodically in a Federal Register notice.

1. Cities of less than 25,000 population generally must meet minimum standards in three of the five following areas:

- Age of housing
- Per capita income change
- Percentage of poverty
- Population growth
- Labor surplus area

Cities of less than 25,000 population whose poverty level is twice the HUD standard must meet only one other standard; those for which percentage of year-round housing units constructed prior to 1940 is twice the HUD standard must meet only the poverty standard.

2. Cities of 25,000 population but not greater than 50,000 must meet minimum standards in three of six areas:

- Age of housing
- Per capita income change
- Percentage of poverty
- Population growth
- Job lag/decline
- Labor surplus area

The same special consideration is applicable for those cities of less than 25,000 population having twice the HUD standards for poverty and housing units constructed prior to 1940. In addition, cities whose percentage of poverty is less than one-half the HUD standard must meet four other minimum standards.

### C. Pockets of Poverty

Any city that does not meet the distress criteria above can establish the existence of a "Pocket of Poverty" within its boundaries and apply for grants to aid those areas. A city must be able to substantiate the existence of a qualifying Pocket. Data from the 1980 Census, and available from the HUD field offices should be used to document the Pocket of Poverty.

1. A city with a population greater than 50,000 or an urban county can qualify if there is a Pocket of Poverty, i.e., an area made up of contiguous census tracts, enumeration districts, or block groups containing at least 10,000 persons or 10 percent of the jurisdiction's population. For example, a city whose population is 60,000 can qualify if its Pocket of Poverty contains at least 6,000 persons. A city with a population of 100,000 can qualify if its Pocket contains at least 10,000 persons.
2. For a small city with a population not greater than 50,000 the area must contain a minimum of 2,500 persons or 10 percent of the jurisdiction's population, whichever is greater.

Both large and small cities must meet the following criteria to have an eligible Pocket of Poverty:

- Income – at least 70 percent of the households residing in the Pocket of Poverty must have incomes below 80 percent of the jurisdiction's median income.
- Poverty level – at least 30 percent of the residents residing in the Pocket of Poverty must have incomes below the national poverty level.

The proposed project must be located within the Pocket of Poverty, except that a directly adjacent site may be used where the applicant demonstrates that there is no suitable site in the Pocket. Applicants must demonstrate that the proposed project will provide direct benefits to the low- and moderate-income residents of the Pocket in terms of:

- employment opportunities;
- services and physical improvements;
- any repayment of Action Grant funds by the private sector;
- tax increment reallocation; and
- job opportunities for long-term unemployment persons.

Applicants applying for Action Grants under Pockets of Poverty must make available a cash contribution (local match) equal to 20 percent of the amount of grant requested.

### **Eligible Activities**

Many types of activities can be considered for Action Grant funding, provided they support a project designed to help stimulate economic development activity needed to aid economic recovery. Most activities which are eligible under the Block Grant program are eligible as long as they support economic recovery.

### **Ineligible Activities**

- The cost of planning and application development (except for small cities, which can be reimbursed for these costs up to 3 percent of the grant amount).
- Costs involving relocation of industrial or commercial facilities from one metropolitan area to another, under most circumstances.
- Costs of public services (e.g., day care or social services).

### **The Private Commitment**

A proposed project will not receive Action Grant funding unless the applicant has provided commitments from the private sector to participate in the project. The applicant is to submit firm financial commitments to HUD prior to preliminary approval of the application.

HUD looks for projects that generate substantially more private commitments than the Action Grant money requested. At a minimum, the ratio must be \$2.50 in private funds for every Action Grant dollar requested; projects with a higher ratio can be considered more favorably. The average ratio of all projects funded through FY 1984 was nearly six private dollars for every Action Grant dollar.

### **Details You Should Know Concerning the Application Process**

- Applications will be accepted three times yearly, both for large cities and urban counties, and for small cities. Large cities and urban counties can apply only during the months of March, July and November. Small cities' applications will be accepted in January, May and September.

- Applications must be made by the local government.
- A separate application must be submitted for each proposed project.
- Public and private resources must be adequate and available so that the project can be completed in a timely fashion, preferably within three or four years.
- No additional Action Grant funding will be provided in subsequent years for a project approved earlier.
- Environmental impact reviews must be completed before Action Grant funds can be spent.
- Evidence of legally binding commitments by the private sector must be submitted to HUD before Action Grant funds can be spent.
- Public hearings must take place before HUD will accept an application.
- An applicant community must comply with all applicable environmental and civil rights laws.

# **The Application Process**

## **Step 1: Determining Eligibility**

A community applying for the first time must request a determination of eligibility from the HUD Field Office at least 60 days before the deadline for submission of the full application. This determination shows that the applicant:

- meets the minimum levels of economic distress;
- has demonstrated results in providing housing for low- and moderate-income persons and
- has demonstrated results in providing equal opportunity in housing and employment for low- and moderate-income persons and members of minority groups.

If the HUD Field Office is unable to conclude that a community is eligible because of its performance in housing and/or equal opportunity, the case will be referred to the Assistant Secretary for Community Planning and Development for a final determination.

If a community is determined to be eligible, the HUD Field Office will notify the community and will forward application forms to be completed for formal submission.

If a community is determined to be ineligible, the community will be notified and the process ends at Step 1.

If the community is eligible, it then proceeds to Step 2.

## **Step 2: Preparing the Application**

A community must submit a complete application on forms specified by HUD. A separate application is required for each proposed project.

## **Step 3: Requirements for Submitting Applications**

Applications must be received by HUD from large cities during March, July and November and from small cities during January, May and September if they are to be considered for funding in that cycle. Applicants are encouraged to submit applications as early as possible in the month designated for them by HUD.

HUD will not accept late applications.

Decisions will be made 60 days after the deadline for submission of applications.

A community must submit an original and one copy of the completed application to the HUD Field Office. An additional copy must be submitted directly to:

Department of Housing and Urban Development  
Office of Urban Development Action Grants  
451 Seventh Street, S.W., Room 7262  
Washington, D.C. 20410

#### **Step 4: The Review Process**

All applications will be screened to be sure they are complete before being officially accepted for review. If the application is complete, the community will receive a letter from the HUD Field Office acknowledging receipt of the application for processing.

If the application is incomplete, the HUD Field Office will notify the community of the items needed to complete the application and will note the number of days remaining to submit a complete application if it is to be considered for that funding round.

All applications will undergo several levels of review before final approval. These reviews will be made by the HUD Regional and Field Offices and HUD headquarters.

Regional and Field Offices will review and comment on:

- the capacity of the applicant to carry out the project and complete it in a timely manner;
- the adequacy of the proposed resources; and
- the relevancy of the proposed project to the selection criteria.

Regional and Field Office comments and the Regional Administrator's and the Office Manager's recommendations will be forwarded to HUD headquarters for consideration.



HUD headquarters staff will have the primary responsibility for:

- reviewing all applications against selection criteria;
- assessing the recommendations and comments from the field;
- negotiating between the applicant and the Department; and
- making recommendations to the Assistant Secretary for Community Planning and Development.

### **Step 5: Negotiation State**

During the review process, negotiations with the applicant may be necessary. Key private sector participants for the project may be contacted. Also, additional information to clarify certain aspects of the project or more firm private sector commitments may be requested and received during the review process.

Headquarters staff will proceed to make comparative reviews on all applications and will provide recommendations to the Assistant Secretary for Community Planning and Development.

### **Step 6: The Award Process**

Applications best meeting the selection criteria will be selected for preliminary approval. HUD will make final decisions on preliminary approvals by the last day of each funding round. Awards are announced early in the next month.

If a project is not approved in that funding round, the applicant will be notified in writing, and will be informed as to the status of the application, including whether or not the application will be given further consideration in the next round.

If a project receives preliminary approval, the applicant will be notified in writing and will receive a grant agreement which must be signed and returned to the HUD Field Office.

Action Grants offered to local governments constitute a preliminary application approval, the first step is a process which leads to legally binding commitments between the private sector and the city, and a signed contract between the city and HUD. Delivery of funds to a locality is contingent upon completing the entire process.

Although an award has been made, a community will not receive funds until:

- the environmental review of the total project is completed;
- the community has submitted to HUD evidence of legally binding private commitments (The applicant must indicate in the application when such formal commitments are expected.); and
- any other contractual conditions which must be met prior to funding have been adhered to by the community.

When all conditions have been met, the community may draw on funds through a letter-of-credit.

### **The Application Form**

Application forms for the Urban Development Action Grant program are available from HUD Field Offices.

# **Regional and Field Offices of the Department of Housing and Urban Development**

Contact the *CPD Director* at any of the following locations

## **Region I (Boston)**

**Boston Regional Office**  
Room 800, John F. Kennedy Federal Building  
Boston, Massachusetts 02203-0801  
Commercial Number (617) 223-4066  
FTS Tel 223-4066  
and  
Bulfinch Building, 15 New Chardon Street  
Boston, Massachusetts 02114-2598  
Commercial Number (617) 223-4111  
FTS Tel 223-4111

## **Field Offices**

**Hartford Office**  
One Hartford Square West  
Hartford, Connecticut 06104-2943  
Commercial Number (203) 722-3638  
FTS Tel 244-3638

**Manchester Office**  
Norris Cotton Federal Building  
275 Chestnut Street  
Manchester, New Hampshire 03101-2487  
Commercial Number (603) 666-7681  
FTS Tel 834-7681

**Bangor Office**  
U.S. Federal and Post Office Building  
202 Harlow Street  
Bangor, Maine 04401-1357  
Commercial Number (207) 947-8410  
FTS Tel 833-7341

**Burlington Office**  
110 Main Street  
Fairchild Square  
Burlington, Vermont 05402-0989  
Commercial Number (802) 951-6274  
FTS Tel 832-6274

**Providence Office**  
330 John O. Pastore Federal Building  
and U.S. Post Office - Kennedy Plaza  
Providence, Rhode Island 02903-1745  
Commercial Number (401) 528-5351  
FTS Tel 838-5351

## **Region II (New York)**

**New York Regional Office**  
26 Federal Plaza  
New York, New York 10278-0068  
Commercial Number (212) 264-8068  
FTS Tel 264-8068

## **Field Offices**

**Albany Office**  
Leo W. O'Brien Federal Building  
North Pearl Street and Clinton Avenue  
Albany, New York 12207-2395  
Commercial Number (518) 472-3567  
FTS Tel 562-3567

**Buffalo Office**  
Mezzanine, Statler Building  
107 Delaware Avenue  
Buffalo, New York 14202-2986  
Commercial Number (716) 846-5733  
FTS Tel 437-5733

**Camden Office**  
The Parkade Building, 519 Federal Street  
Camden, New Jersey 08103-9998  
Commercial Number (609) 757-5081  
FTS Tel 488-5081

**Caribbean Office**  
Federico Degetau Federal Building  
U.S. Courthouse, Room 428  
Carlos F. Chardon Avenue  
Hato Rey, Puerto Rico 00918-2276  
Commercial Number (809) 753-4201  
FTS Tel Dial 8-(809) 753-4201

**Newark Office**  
Military Park Building  
60 Park Place  
Newark, New Jersey 07102-5504  
Commercial Number (201) 645-3010  
FTS Tel 341-3010

### **Region III (Philadelphia)**

#### **Philadelphia Regional Office**

Curtis Building, 6th and Walnut Streets  
Philadelphia, Pennsylvania 19106-3392  
Commercial Number (215) 597-2560  
FTS Tel 597-2560

#### **Field Offices**

##### **Wilmington Office**

IBM Building  
800 Delaware Avenue, Room 511  
Wilmington, Delaware 19801-1387  
Commercial Number (302) 573-6300  
FTS Tel 487-6300

##### **Baltimore Office**

The Equitable Building  
3rd Floor, 10 North Calvert Street  
Baltimore, Maryland 21202-1865  
Commercial Number (301) 962-2121  
FTS Tel 922-2121

##### **Charleston Office**

Kanawha Valley Building  
Capitol and Lee Streets  
Charleston, West Virginia 25301-1794  
Commercial Number (304) 347-7036  
FTS Tel 936-7036

##### **Pittsburgh Office**

Fort Pitt Commons  
445 Fort Pitt Boulevard  
Pittsburgh, Pennsylvania 15219-1361  
Commercial Number (412) 644-2802  
FTS Tel 722-2802

##### **Richmond Office**

701 East Franklin Street  
Richmond, Virginia 23219-2591  
Commercial Number: (804) 771-2721  
FTS Tel 925-2721

##### **Washington, D.C. Office**

Universal North Building  
1875 Connecticut Avenue, NW  
Washington, D C 20009-5768  
Commercial Number (202) 673-5837  
FTS Tel 673-5837

### **Region IV (Atlanta)**

#### **Atlanta Regional Office**

Richard B. Russell Federal Building  
75 Spring Street, SW  
Atlanta, Georgia 30303-3388  
Commercial Number (404) 221-5136  
FTS Tel 242-5136

#### **Field Offices**

##### **Birmingham Office**

Daniel Building  
15 South 20th Street  
Birmingham, Alabama 35233-2096  
Commercial Number (205) 254-1630  
FTS Tel 229-1617

##### **Columbia Office**

Strom Thurmond Federal Building  
1835-45 Assembly Street  
Columbia, South Carolina 29201-2480  
Commercial Number (803) 765-5592  
FTS Tel 677-5592

##### **Coral Gables Office**

3001 Ponce de Leon Boulevard  
Coral Gables, Florida 33146-2911  
Commercial Number (305) 447-3019  
FTS Tel 350-6019

##### **Greensboro Office**

415 North Edgeworth Street  
Greensboro, North Carolina 27401-2107  
Commercial Number (919) 378-5363  
FTS Tel 699-5363

##### **Jackson Office**

Federal Building, Suite 1016  
100 West Capital Street  
Jackson, Mississippi 39269-1016  
Commercial Number: (601) 960-4702  
FTS Tel 490-4702

##### **Jacksonville Office**

325 West Adams Street  
Jacksonville, Florida 32202-4303  
Commercial Number (904) 791-2626  
FTS Tel 946-2626

**Knoxville Office**  
One Northshore Building  
1111 Northshore Drive  
Knoxville, Tennessee 37919-4090  
Commercial Number (615) 558-1384  
FTS Tel 854-1384

**Louisville Office**  
539 Fourth Avenue  
Post Office Box 1044  
Louisville, Kentucky 40201-1044  
Commercial Number: (502) 582-5251  
FTS Tel. 352-5251

**Memphis Office**  
100 North Main Street, 28th Floor  
Memphis, Tennessee 38103-5080  
Commercial Number: (901) 521-3367  
FTS Tel 222-3367

**Nashville Office**  
1 Commerce Place, Suite 1600  
Nashville, Tennessee 37239-1600  
Commercial Number. (615) 251-5213  
FTS Tel 852-5213

**Orlando Office**  
Federal Office Building  
80 North Hughey  
Orlando, Florida 32801-2226  
Commercial Number (305) 420-6441  
FTS Tel. 820-6441

**Tampa Office**  
700 Twigg Street  
Post Office Box 2097  
Tampa, Florida 33601 4017  
Commercial Number (813) 228-2501  
FTS Tel 826-2501

**Region V (Chicago)**

**Chicago Regional Office**  
300 South Wacker Drive  
Chicago, Illinois 60606-6765  
Commercial Number: (312) 353-5680  
FTS Tel. 353-5660  
and

547 West Jackson Blvd  
Chicago, Illinois 60606-5760  
Commercial Number (312) 353-7660  
FTS Tel 353-7660

**Field Offices**

**Springfield Office**  
524 South Second Street, Room 600  
Springfield, Illinois 62701-1774  
Commercial Number: (217) 492-4276  
FTS Tel 955-4276

**Cincinnati Office**  
Federal Office Building, Room 9002  
550 Main Street  
Cincinnati, Ohio 45202-3253  
Commercial Number: (513) 684-2884  
FTS Tel. 684-2884

**Cleveland Office**  
777 Rockwell Avenue, 2nd Floor  
Cleveland, Ohio 44114-1670  
Commercial Number (216) 522-4065  
FTS Tel, 942-4065

**Columbus Office**  
200 North High Street  
Columbus, Ohio 43215-2499  
Commercial Number: (614) 469-7345  
FTS Tel. 943-7345

**Detroit Office**  
Patrick V McNamara Federal Building  
477 Michigan Avenue  
Detroit, Michigan 48226-2592  
Commercial Number (313) 226-7900  
FTS Tel. 226-7900

**Flint Office**  
Genesee Bank Building  
352 South Saginaw Street, Room 200  
Flint, Michigan 48502-1953  
Commercial Number: (313) 234-5621 Ext. 352  
FTS Tel. 378-5352

**Grand Rapids Office**  
2922 Fuller Avenue, NE  
Grand Rapids, Michigan 49505-3409  
Commercial Number (616) 456-2225  
FTS Tel. 372-2225

**Indianapolis Office**

151 North Delaware Street  
Indianapolis, Indiana 46204-2526  
Commercial Number (317) 269-6303  
FTS Tel. 331-6303

**Milwaukee Office**

Henry S. Reuss Federal Plaza  
310 West Wisconsin Avenue  
Suite 1380  
Milwaukee, Wisconsin 53203-2289-2290  
Commercial Number (414) 291-1493  
FTS Tel. 362-1493

**Minneapolis-St. Paul Office**

220 Second Street, South  
Minneapolis, Minnesota 55401-2195  
Commercial Number. (612) 349-3002  
FTS Tel. 787-3002

**Region VI (Fort Worth)****Fort Worth Regional Office**

221 W. Lancaster  
Post Office Box 2905  
Fort Worth, Texas 76113-2905  
Commercial Number (817) 870-5401  
FTS Tel. 728-5401

**Field Offices****Albuquerque Office**

625 Truman Street, NE  
Albuquerque, New Mexico 87110-6443  
Commercial Number. (505) 766-3251  
FTS Tel. 474-3251

**Dallas Office**

1403 Slocum Street  
Post Office Box 10050  
Dallas, Texas 75207-0050  
Commercial Number (214) 767-8293  
FTS Tel. 729-8293

**Houston Office**

2 Greenway Plaza East, Suite 200  
Houston, Texas 77046-0294  
Commercial Number: (713) 954-6821  
FTS Tel. 526-1821

**Little Rock Office**

Savers Building  
320 West Capitol, Suite 700  
Little Rock, Arkansas 72201-3523  
Commercial Number: (501) 378-5401  
FTS Tel. 740-5401

**Lubbock Office**

Federal Office Building  
1205 Texas Avenue  
Lubbock, Texas 79401-4001  
Commercial Number. (806) 743-7265  
FTS Tel. 738-7265

**New Orleans Office**

1661 Canal Street  
New Orleans, Louisiana 70112-2887  
Commercial Number (504) 569-2301  
FTS Tel. 682-2068 Ext. 301

**Oklahoma City Office**

Murray Federal Building  
200 N.W. 5th Street  
Oklahoma City, Oklahoma 73102-3202  
Commercial Number: (405) 231-4891  
FTS Tel. 736-4891

**San Antonio Office**

Washington Square  
800 Dolorosa, Post Office Box 9163  
San Antonio, Texas 78285-3301  
Commercial Number: (512) 229-6800  
FTS Tel. 730-6800

**Shreveport Office**

New Federal Building  
500 Fannin Street  
Shreveport, Louisiana 71101-3077  
Commercial Number: (318) 226-5385  
FTS Tel. 493-5385

**Tulsa Office**

Robert S. Kerr Building  
440 South Houston Avenue, Room 200  
Tulsa, Oklahoma 74127-8923  
Commercial Number: (918) 581-7435  
FTS Tel. 745-7435

## **Region VII (Kansas City)**

**Kansas City Regional Office**  
Professional Building  
1103 Grand Avenue  
Kansas City, Missouri 64106-2496  
Commercial Number (816) 374-2661  
FTS Tel. 758-2661

### **Field Offices**

**Topeka Office**  
444 S.E. Quincy Street, Room 297  
Topeka, Kansas 6668-3588  
Commercial Number (913) 295-2683  
FTS Tel. 752-2683

**Des Moines Office**  
Federal Building  
210 Walnut Street, Room 259  
Des Moines, Iowa 50309-2155  
Commercial Number (515) 284-4512  
FTS Tel. 862-4512

**Omaha Office**  
Braiker/Branders Building  
210 South 16th Street  
Omaha, Nebraska 68102-1622  
Commercial Number (402) 221-3703  
FTS Tel. 864-3703

**St. Louis Office**  
210 North Tucker Boulevard  
St. Louis, Missouri 63101-1997  
Commercial Number (314) 425-4761  
FTS Tel. 279-4761

## **Region VIII (Denver)**

**Denver Regional Office**  
Executive Tower Building  
1405 Curtis Street  
Denver, Colorado 80202-2349  
Commercial Number (303) 837-4513  
FTS Tel. 327-4513

## **Field Offices**

**Casper Office**  
4225 Federal Office Building  
P.O. Box 580  
100 East B Street  
Casper, Wyoming 82602-1918  
Commercial Number (307) 261-5252  
FTS Tel. 328-5252

**Fargo Office**  
Federal Building, P.O. Box 2483  
653 2nd Avenue North  
Fargo, North Dakota 58102-4701  
Commercial Number (701) 237-5771 Ext. 5136  
FTS Tel. 783-5136

**Sioux Falls Office**  
119 Federal Building, U.S. Courthouse  
400 South Phillips Avenue  
Sioux Falls, South Dakota 57102-0983  
Commercial Number (605) 336-2980 Ext. 223  
FTS Tel. 782-4223

**Helena Office**  
Federal Office Building Drawer 10095  
301 S. Park, Room 340  
Helena, Montana 59626-0095  
Commercial Number (406) 449-5205  
FTS Tel. 585-5205

**Salt Lake City Office**  
125 South State Street  
Salt Lake City, Utah 84138-1102  
Commercial Number (801) 524-5237  
FTS Tel. 588-5237

## **Region IX (San Francisco)**

**San Francisco Regional Office**  
Phillip Burton Federal Building  
and U.S. Courthouse  
450 Golden Gate Avenue  
Post Office Box 36003  
San Francisco, California 94102-3448  
Commercial Number (415) 556-4752  
FTS Tel. 556-4752

## **Field Offices**

### **Indian Programs Office, Region IX**

Arizona Bank Building  
101 North First Avenue, Suite 1800  
Post Office Box 13468  
Phoenix, Arizona 85002-3468  
Commercial Number (602) 261-6671  
FTS Tel 261-6671

### **Fresno Office**

1315 Van Ness Street, Suite 200  
Fresno, California 93721-1775  
Commercial Number (209) 487-5036  
FTS Tel 467-5036

### **Honolulu Office**

300 Ala Moana Boulevard, P.O. Box 50007  
Honolulu, Hawaii 96813-4991  
Commercial Number: (808) 546-2136  
FTS Tel. Dial 8-(808) 546-2136

### **Las Vegas Office**

720 S. 7th Street, Suite 221  
Las Vegas, Nevada 89101-6930  
Commercial Number (702) 385-6525  
FTS Tel 598-6525

### **Los Angeles Office**

2500 Wilshire Boulevard  
Los Angeles, California 90057-4361  
Commercial Number: (213) 688-5973  
FTS Tel. 798-5973

### **Phoenix Office**

Arizona Bank Building  
101 North First Avenue, Suite 1800  
Post Office Box 13468  
Phoenix, Arizona 85002-3468  
Commercial Number: (602) 261-4434  
FTS Tel 261-4434

### **Reno Office**

1050 Bible Way  
Post Office Box 4700  
Reno, Nevada 89505-4700  
Commercial Number. (702) 784-5356  
FTS Tel. 470-5356

### **Sacramento Office**

545 Downtown Plaza Suite 250  
Post Office Box 1978  
Sacramento, California 95809-1978  
Commercial Number (916) 440-3471  
FTS Tel 448-3471

### **San Diego Office**

Federal Office Building  
880 Front Street  
San Diego, California 92188-0100  
Commercial Number (619) 293-5310  
FTS Tel 895-5310

### **Santa Ana Office**

34 Civic Center Plaza, Box 12850  
Santa Ana, California 92712-2850  
Commercial Number (714) 836-2451  
FTS Tel 799-2451

### **Tucson Office**

Arizona Bank Building  
33 North Stone Avenue, Suite 1450  
Tucson, Arizona 85701-1467  
Commercial Number. (602) 629-6237  
FTS Tel 762-6237

## **Region X (Seattle)**

### **Seattle Regional Office**

Arcade Plaza Building  
1321 Second Avenue  
Seattle, Washington 98101-2054  
Commercial Number (206) 442-5414  
FTS Tel 399-5414

## **Field Offices**

### **Anchorage Office**

701 "C" Street, Box 64  
Anchorage, Alaska 99513-0001  
Commercial Number: (907) 271-4170  
FTS Tel Dial 8-(907) 271-4170



**Boise Office**

Federal Building - U.S. Courthouse  
P.O. Box 042  
550 West Fort Street  
Boise, Idaho 83724-0420  
Commercial Number (208) 334-1990  
FTS Tel. 554-1990

**Portland Office**

520 Southwest Sixth Avenue  
Portland, Oregon 97204-1596  
Commercial Number (503) 221-2561  
FTS Tel. 423-2561

**Spokane Office**

West 920 Riverside Avenue  
Spokane, Washington 99201-1075  
Commercial Number (509) 456-4571  
FTS Tel. 439-4571

